

# ENVIRONMENTAL POLICY

## PURPOSE and SCOPE

Richardson Healthcare is a major global player in manufacturing and distributing of Surgical Dressings. At the moment, the manufacturing is outside the UK predominantly in China. We recognize that our operations influence the environment and we wish to minimise the potentially harmful effects of such activity wherever and whenever possible. We also recognise that good environmental management must be an integral and fundamental part of our corporate business strategy and will be reflected in all our operations.

## 1 POLICY STATEMENT

Our policy is to meet or exceed all environmental regulations, laws and codes of practice. We are committed to the prevention of pollution and to minimising the impact of our operations on the environment. This environmental policy is the company's statement of environmental goals which outline our commitment to continual environmental improvement.

## 2 COMMUNICATION TO STAFF

To be successful, the environmental policy statement needs to be company-wide and therefore commitment is required from the whole workforce. Operations Director has specific responsibility for policy development, coordination and evaluation of performance. Line managers have an important role to play in helping employees to understand and implement the relevant aspects of this policy in their day-to-day work through the regular communication of objectives, action plans and achievements. This will be achieved through various sources to the staff. We have regular weekly meetings with staff in which we not only update them about new policies but also provide training on vital environmental issues. We sent specific information to the concerned staff via e mail and if it is of a significant nature, we publish it by notice board. We also give tight deadline to members of staff to come back to us on certain issues highlighted in the policy.

### 3 COMPLIANCE/SYSTEMS

We are compliant to all ISO 9001 and ISO 13845 standards.

### 4 GOALS

#### 4.1 **Energy Use**

We will use environmentally safe and sustainable energy sources to meet our needs.

#### 4.2 **Resources**

We will improve our environmental performance by conserving energy, water, wood, paper and other resources, particularly those which are scarce or non-renewable, through efficient use and careful planning, while still providing a safe and comfortable working environment. We try our level best to keep our office paper free. Most of the times e mails are circulated among the staff and not the hard copies of orders and regarding information about the products staff are encouraged to use less paper. We have efficient use of Electricity and strict criteria in use of energy resources.

#### 4.3 **Products**

We will consider the environmental impacts of our products at all stages of their life cycle - from design, to manufacturing, customer use, and finally disposal. For example, instead of sending traditional products catalogues to our clients we have started sending them catalogue on CD and DVD. We also send e-invoices and e-orders to our clients and our suppliers. We encourage staff to come up with innovative ideas about environment and the best idea is awarded with a certificate.

#### 4.4 **Recycling**

We will promote recycling and the use of recycled and refurbished products and materials where such alternatives are economical and suitable, while reducing consumption of materials wherever possible.

#### 4.5 **Waste Disposal**

We will minimise waste, especially hazardous waste, in all our operations and product development and will dispose of all waste through safe and responsible methods.

#### 4.6 **Wildlife**

We will ensure that any products used or derived from wildlife, such as timber and plants, are from sustainable sources, and comply with EU and international trading rules.

#### 4.7 **Suppliers**

We will work with our suppliers to ensure they recognise and reduce the environmental impact of their products and transportation through a quality purchasing policy.

#### 4.8 **Transportation**

Through coordinating route planning and delivery schedules we will seek to realise the dual benefits of reduced fuel consumption and lower exhaust emissions.

#### 4.9 **Pollution**

We will monitor relevant discharges and emissions to air, land and water to assess what action is necessary to reduce pollution or the risk of pollution. We will phase out, where practical, ozone depleting substances and minimise the release of greenhouse gases, volatile organic compounds, vehicle emissions and other substances damage to health and the environment.

#### 4.10 **Buildings**

We will ensure, where practicable, that buildings occupied by us are designed, constructed and operated to optimise their environmental performance.

#### 4.11 **Training**

We include environmental issues in all company training , induction program and updates; and encourage the implementation by all company staff of sound environmental practices.

**5 POLICY REVIEW**

This environmental policy will be reviewed regularly and, if necessary, revised to reflect the latest developments. We will conduct an annual self-evaluation of our performance in implementing these principles and in complying with all applicable laws and regulations.

Any incident or issue or operation that may affect or can have a possible impact on environment need to be risk assessed. Any new method, machinery, change of source or change of operations should also be assessed for environmental impact in line with above 4 points.

Document review/ version update	Description	Timescale for next scheduled review
Version 01 amended	Version 02: Page 1: New company logo New criteria added in order for performance monitoring Page 3: Training procedure added Page 4: Policy Review schedule added	25 July,2018
V03	Annual review. No changes	09-07-2019
V03	Version 04: New company address updated within the doc	09-07-2019

Signed by:



Mayur Patel  
Managing Director